

Behaviour Policy: Pandemic addendum

Kington St. Michael C.E.
Primary School

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We ask parents and carers not to send their children to school with symptoms of illness such as a high temperature, fever, diarrhoea, vomiting, nausea, severe sore throat, severe cough, rashes etc.

The school reserves the right to refuse entry to any pupil where there are legitimate concerns regarding the health of a pupil. It is the parent's or carer's responsibility to collect their child as soon as possible when their child becomes unwell or appears unwell at school.

We ask all pupils to remain at home for 48 hours after they have last vomited. We ask parents and carers to question if their child is well enough to attend school if they are taking antibiotics or paracetamol products such as Calpol. Pupils who are unwell need to be at home to recover and to ensure they do not spread their illness around the school community.

We recognise that following rules is a learnt skill which children need to be systematically taught and revised frequently. To reduce the risk of spreading viruses and illness and to keep children and staff safe, we are adapting some of our rules. These are detailed below.

This addendum to our Behaviour Policy would apply during a pandemic. It sets out changes and exceptions to our normal Behaviour Policy. Pupils, parents and staff should continue to follow our normal Behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

Expectations for pupils in school – Behaviour and Discipline

Our aim is to provide a safe learning environment for pupils and staff during a pandemic. We wish pupils to understand the importance of keeping themselves, their peers, staff and their families safe. We believe that pupils respond best in an environment where they understand the rules and staff explain new routines explicitly.

School Rules during a pandemic

We have adapted our school rules to support us with new routines and behaviour expectations during a pandemic. **Parents and carers will be informed when these rules and procedures are required. At KSM we follow guidance from Wiltshire Local Authority and from Public Health England. These rules and procedures will be stepped up and down as required, depending on the situation.**

Government guidance states that attendance will be mandatory as from September 2020 for all school aged pupils. Please see our Attendance Policy.

When required and instructed, we expect pupils to follow all of the rules and procedures set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact their child's class teacher or the head

teacher, if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

Below is a list of additional new rules and procedures we have introduced at KSM to ensure everyone is kept as safe as is possible during a pandemic or a similar situation.

- Hygiene is paramount in preventing the spread of Coronavirus and other communicable diseases and illnesses. Pupils will be taught the importance of good hygiene.
- Pupils will be taught the importance of social distancing and when required maintain this to the best of their ability. This may be stepped up or down depending on the advice from the LA and DFE.
- Pupils will wash their hands with warm water and soap several times a day and/ or use hand sanitizer. When required, pupils will wash their hands on arriving at KSM, before and after playtimes, before and after they eat anything and before they leave KSM.
- Parents and Carers will be asked to arrive and depart from KSM promptly and to wait socially distanced when collecting their child. Clear signage will show where to wait safely.
- Classes may need to be organised as class bubbles, limiting the contact pupils have with pupils in other classes. This will be stepped up and down depending on the number of cases we have in school and on the advice of the LA and DFE.
- Pupils will be taught good hygiene practices with regards to sneezing, coughing and using tissues, such as 'Catch it, Bin it, Kill it.' Deliberate coughing, sneezing and spitting at pupils and staff is not permitted. Pupils who do this deliberately will be spoken to and parents/ carers contacted.
- Bathrooms and high use touch points will be regularly cleaned with disinfectant. Pupils will be regularly reminded to wash hands after using the bathroom.
- Breaks and lunchtimes may be staggered for classes, depending on whether class bubbles are required. Pupils will be encouraged to play games which do not involve physical contact.
- Resources that pupils have shared such as PE equipment will be thoroughly cleaned, or left for 48 hours to decontaminate. This will depend on LA and DFE advice as to whether this is necessary.
- Pupils will wear full school uniform to school.
- Pupils will be taught to tell an adult if they are feeling poorly or experiencing any symptoms of coronavirus or similar illnesses. Pupils will be isolated in the Medical Room and will wait with a member of staff until their parent or carer can collect them. Please see School Risk Assessment for more information.

Helping children to behave well at KSM

Staff are explicit about what good behaviour looks like and will encourage all pupils to maintain a high standard of behaviour at all times. It may be necessary to teach new routines for:

- Lining up
- Travelling around school
- Taking messages to the school office
- Working in class
- Asking to speak in a lesson
- Leaving lesson to go to the bathroom
- Feeling poorly
- Carpet time behaviour
- Lunch time behaviour
- Entering the classroom
- Exiting the classroom
- Leaving school
- Waiting for parent collection
- Fire Drills

Teachers will explicitly teach the behaviours they want to see and the new routines that will support this. This will require practice and rehearsal of new skills and visual stimuli which will be referred to regularly to reinforce expected behaviours in a positive way.

Pupils will be explicitly told the consequences for behaviour that threatens the safety of others such as malicious or deliberate acts of transmission (e.g. spitting or coughing).

Pupils may need to leave the classroom in order to regulate their emotions and behaviour and will be able to continue to do this. Pupils will be supported by their 1-1 TA or class teacher. A separate Risk Assessment may need to be in place for those pupils.

Rewards and sanctions for following rules

To help encourage pupils to follow the above rules and procedures we will continue to follow our KSM system of Golden Rules, praise and sanctions.

We will use praise, house points, Golden Minutes, updates through Marvellous Me, emails and phone calls to parents and carers, to share pupils' successes, to reward and to motivate pupils to follow our school rules and procedures. We encourage the class to work together collectively, earning Golden Time Minutes. We strongly believe that a positive approach to behaviour management along with good role modelling has a positive impact on pupils' behaviour.

However, if pupils consistently break our rules we will first talk to the pupil and explain the reasons our rules are necessary to keep everyone safe. We will listen to the pupil's reasons as to why they were unable to follow the school rules.

We will follow our **KSM Behaviour Policy** steps:

- **Discuss the wrong choice made**
- **Warning**
- **Move onto the sun/ cloud- chance to repair and move back onto the sun**
- **Move onto the cloud**
- **Lose minutes of Golden Time**
- **Time Out from class/ visit the head teacher**
- **(Straight here for aggressive/ violent, behaviour, swearing)**
- **Email/ phone call to parents/ carers to inform**
- **Meeting with parents and carers**

Inclusion

Some pupils may require special adaptations to their classroom and outdoor environments in order to fully include and support them in school. It can be helpful for staff to explain any reasonable adjustments that have been made to other pupils in the class so they understand the reasons for different behaviour expectations when appropriate.

Restrictive Physical Intervention

In rare circumstances staff may need to use a Restrictive Physical Intervention (RPI) to hold a child to ensure that they remain safe. Members of staff at KSM have been trained to use RPI through the Team Teach approach. Parents and carers will always be contacted if physical restraint has been used on their child and it will be documented.

Following an incident a suspension or an exclusion maybe used in order to plan, consult relevant agencies and professionals in order to make future provision to prevent the situation from reoccurring. The parent/ carer of the pupil involved must be contacted on the same day and an individual risk assessment for the pupil will be created outlining the risks this may pose for pupils and staff. See KSM Suspension and Exclusion Policy.

Risk Assessments

A Risk Assessment will be carried out for all pupils who are unable to follow these rules. The school will assess the possible risk involved to the child, staff and peers caused by the child's actions and behaviours. As a last resort should the risk assessment deem that it is unsafe for the child to be in school a conversation will take place with parents, carers and the Local Authority to find a way to manage difficult behaviours. Suspension or an exclusion may be necessary to ensure the safety of all. See KSM Suspension and Exclusion Policy.

Lockdowns, bubble class closures, or time off school due to illness may impact negatively on a child's behaviour. It is possible that adverse experiences, lack of routine of regular attendance and classroom discipline may contribute to disengagement with education upon return to KSM, resulting in increased incidence of poor behaviour. KSM will work with those pupils who may struggle to engage in school and are at risk of being absent or persistently

disruptive, including providing support for overcoming barriers to attendance and behaviour and to help them successfully reintegrate back into school life.

We acknowledge that some pupils will return to school having been exposed to a range of adversity and trauma including bereavement, anxiety and in some cases increased welfare and safeguarding risks. This may lead to an increase in social, emotional and mental health concerns and some children, particularly vulnerable groups such as children with a social worker and young carers, may need additional support and access to services such as educational psychologists, social workers, and counsellors.

Additionally, provision for children who have SEND may have been disrupted during partial or full school closures and there may be an impact on their behaviour. At KSM, we will work with families and local services (such as health and the local authority) to ensure the services and support are in place to ensure a smooth return to KSM for all of our pupils.

Remote Learning Home Learning

If pupils are not in school, teachers will set appropriate work for them to ensure their learning continues. Teachers will set a mixture of online learning through Microsoft Teams and home learning. This will ensure teachers can continue to provide a broad balance of curricular activities, differentiated to meet their pupil's needs. Teachers will meet their pupils remotely through Microsoft Teams. KSM can loan laptops to families who require additional devices to support their child's home learning. Vulnerable and disadvantaged pupils may be encouraged to come to school during a pandemic to be supported by their class teacher if this is viable and permissible.

Parents should contact their child's class teacher if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements and support them with their learning.

It is **paramount that parents and carers and the school work together** to ensure all pupils continue with their learning at home, to ensure all pupils continue to make progress and are not disadvantaged by periods of time of not being in school.

- Pupils will complete the work set by teachers each week through Microsoft Teams and in their Home Learning Books. Parents / carers will ensure this takes place.
- Pupils will complete work by the deadlines set by teachers.
- Parents and carers will support their children to complete their home learning to the best of the child's ability.
- Parents and carers will seek help, advice and support if required regarding their child's home learning, from their child's teacher.
- Parents, carers and pupils will alert teachers if pupils are not able to complete work for any reason.
- Pupils will use online learning sensibly safely and be supported by their parents and carers to ensure they are safe at all times when online.

- **Home Learning Books will be returned to school when completed or when pupils resume normal school attendance.**

Monitoring arrangements

We will review and update this policy in line with guidance from the Local Authority and Department for Education.

Links with other policies

This policy links to the following policies and procedures:

Child Protection Policy Exclusion Policy

Behaviour Policy

Health and Safety Policy

Attendance Policy